

Village of Poultney, VT
Request for Bids

The Village of Poultney is requesting bids for the replacement of approximately 450 feet of asphalt sidewalk with concrete sidewalk along the north side of Furnace Street (VT-30) near the Poultney High School. The project is being constructed to replace the existing sidewalk that is badly deteriorated and non ADA compliant. The new sidewalk will be a curbless Portland concrete sidewalk 5' wide by 5" thick with a 10" crushed gravel subbase, and 8" thick where it crosses any driveway (specifications for all concrete shall be 3500 psi).

The project is to be completed during the 2022 construction season.

Lump Sum proposals are being requested from three (3) or more contractors.

The complete Invitation to Bid may be viewed on the Town of Poultney's website at <https://www.poultney.vt.gov>. Bidders are also encouraged to view the Project site (North side of Furnace St. (VT-30) at their convenience. The Village Representative will receive requests for interpretation of plans and/or specifications and questions regarding the Project until 4:00 pm on March 17, 2022. Questions will be responded to by March 24, 2022 and posted on the Town of Poultney's website at <https://www.poultney.vt.gov>.

Sealed bids are requested by, and are to be submitted in hard copy to: Paul Donaldson, Village Manager, 98 Depot Street, Poultney VT, 05764 until noon, 12:00 pm prevailing time on March 31, 2022. Bids will be opened and publicly read aloud at the Village's Board of Trustees meeting on March 31, 2022 at 6:30 pm. Sealed bids must be sent by US mail or hand delivered clearly marked "Furnace Street Sidewalk Construction Project".

The Village of Poultney reserves the right to accept or reject any and all bid proposals submitted for performing the work as described above, and as described more fully in the complete Invitation To Bid.

**Invitation to Bid
Furnace Street Sidewalk Construction Project
Poultney ST BP19(27)
Village of Poultney, Vermont**

Bid Issue Date: March 3, 2022, 2022

Bid Due Date: March 31, 2022 12:00pm

Village Representative (All bid questions shall be submitted to the Village Representative):
The chosen Contractor will work under the direction of **Paul Donaldson, Village Manager,**
802-287-9751 (phone) or emailed to poultneymanager@comcast.net.

I. PROJECT SPECIFICATIONS

The Village of Poultney is requesting bids for the replacement of approximately 450 feet of asphalt sidewalk with concrete sidewalk along the north side of Furnace Street (VT-30) near the Poultney High School. The project is being constructed to replace the existing sidewalk that is badly deteriorated and non ADA compliant. The new sidewalk will be a curbless Portland concrete sidewalk 5' wide by 5" thick with a 10" crushed gravel subbase, and 8" thick where it crosses any driveway (specifications for all concrete shall be 3500 psi).

The project is to be completed during the 2022 construction season.

Additional specifications and photos of the project area can be found in Attachment A.

II. INSTRUCTION TO BIDDERS

Bidders are to submit fixed total prices based on the plans, specifications and schedules provided in this Invitation to Bid and Attachment A.

The contract, if awarded, will be awarded to the least costly, best qualified and most responsible proposer. In determining the "least costly, best qualified and most responsible proposer," in addition to price, the following may be considered:

- A. The substantial performance of the proposer in meeting the specifications and other terms and conditions of the solicitation;
- B. The ability, capacity and skill of the proposer to provide the services required, and to do so within the time specified;
- C. The character, integrity, reputation, experience, financial resources and performance of the proposer under previous contracts.

The Village of Poultney reserves the right: (1) to accept or reject any or all Bids in whole or in part and to accept other than the lowest price bid; (2) to amend, modify, or withdraw this Request for Bids; (3) to require supplemental statements or information from bidders; (4) to extend the deadline for responses to this Request for Bids; (4) to waive or correct any

irregularities in Bids received, after prior notice to the bidders; (5) to negotiate separately with competing bidders. A contract is not guaranteed. All bids for this project are subject to applicable bidding laws of State of Vermont, Municipality, County, and Federal bidding laws. The Village reserves the right to waive formalities in proposals submitted by bidders and to accept the bid that in the opinion of the governing body is the best interest of the citizens.

By submission of a bid, the Bidder agrees that this bid shall be good and may not be withdrawn for a period of 30 days, Saturdays, Sundays and legal holidays excluded after the opening of bids.

All bidders will need to submit proof of appropriate insurance. This requirement applies to any and all subcontractors selected by the bidder. (See Section III)

The Village Representative will negotiate with the selected bidder with regard to timeline, project construction protocols and overall project coordination. Four invoices are allowed: one for initial materials and labor (25%), two during construction, and one for final project closeout for work satisfactorily completed as determined by Village of Poultney.

Bidders are invited to view the Project site (North side of Furnace St. (VT-30) as shown in Attachment A) at their convenience. The Village Representative will receive requests for interpretation of plans and/or specifications and questions regarding the Project until 4:00 pm on March 17, 2022. Questions will be responded to by March 24, 2022 and posted on the Town of Poultney's website at <https://www.poultney.vt.gov>.

Sealed bids are requested by and are to be submitted in hard copy to: Paul Donaldson, Village Manager, 98 Depot Street, Poultney VT, 05764 until noon, 12:00 pm prevailing time on March 31, 2022. Bids will be opened and publicly read aloud at the Village's Board of Trustees meeting on March 31, 2022 at 6:30 pm. Sealed bids must be sent by US mail or hand delivered clearly marked "Furnace Street Sidewalk Construction Project".

Bid proposals will be date stamped on the outside of the envelope immediately upon receipt. Any bid may be withdrawn in writing prior to the scheduled time for the opening of bids. Any bids received after the time and date specified shall not be considered and shall be returned to the bidder unopened.

Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any undisclosed person or firm.

III. CONTRACTOR RESPONSIBILITIES

The Contractor is responsible for completing all necessary work and supplying all necessary materials and services needed to fulfill and satisfy the intent and requirements of this project.

Bids should include all costs associated with implementing and building the design. This includes, but is not limited to labor and purchased materials costs, equipment, tools as well as project management costs.

If specification changes are made prior to the close of the bid process, the Invitation to Bid will be amended, and notice will be sent to any bidder who already submitted a bid and a new bid process will be initiated. Once a bid has been accepted, if changes to the specification become necessary, the Board of Trustees will prepare a change order specifying the scope of the change. Once approved, the contractor and the Village Representative must sign the change order.

All work to be reviewed and accepted by the Village. The Village reserves right to reject faulty workmanship, inferior products or work that does not comply with drawings or specifications.

Before commencing work on this Agreement, the Contractor must provide certificates of insurance to show that the following minimum coverages are in effect. It is the responsibility of the Contractor to maintain current certificates of insurance on file with the Village through the term of this Agreement. No warranty is made that the coverages and limits listed herein are adequate to cover and protect the interests of the Contractor for the Contractor's operations. These are solely minimums that have been established to protect the interests of the Village.

Contractor shall maintain Worker's Compensation, General Liability, Professional Liability and Comprehensive Automobile Liability Insurance, at its own expense. Contractor shall supply Owner with proof of insurance prior to commencing work.

- A. The chosen Contractor shall supply the Village of Poultney with proof of Workers' Compensation insurance for all employees engaged in work. This does not have to be provided at the time bids are submitted.
- B. The chosen Contractor shall supply the Village with a Certificate of Insurance showing liability coverage. The policy shall be on an occurrence form and limits shall not be less than:

- \$1,000,000 Per Occurrence \$2,000,000 General Aggregate
 - \$2,000,000 Products/Completed Operations Aggregate
 - \$ 50,000 Fire/ Legal/Liability \$1,000,000 Automotive Liability

Automotive Liability: The Party shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the Agreement. Limits of coverage shall not be less than \$500,000 combined single limit. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, limits of coverage shall not be less than \$1,000,000 combined single limit.

Additional Insured. The General Liability and Property Damage coverages required for performance of this Agreement shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, then the required Automotive

Liability coverage shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

Notice of Cancellation or Change. There shall be no cancellation, change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written prior written notice to the Village of Poultney.

The chosen Contractor may be required to provide references and demonstrate successful completion of similar work. The chosen contractor may be required to demonstrate that he or she consistently performs work using the highest quality of workmanship. The chosen contractor may be required to demonstrate that he or she owns or has access to the equipment required to perform this work.

By signing a contract, the chosen Contractor will confirm that it has reviewed the Terms and Conditions of the federal funding grant and will comply with them.

Equal Opportunity During the performance of the Agreement, Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or physical disability. Contractor shall comply with all the requirements of Title 21, V.S.A. Chapter 5, Subchapter 6 and 7, relating to fair employment practices to the extent applicable. **Women and minority owned businesses are encouraged to submit bids.**

Timeframe for construction: Work to commence upon Notice of Award/Notice to Proceed. Work to be completed during 2022 construction season.

IV. CONTRACTING

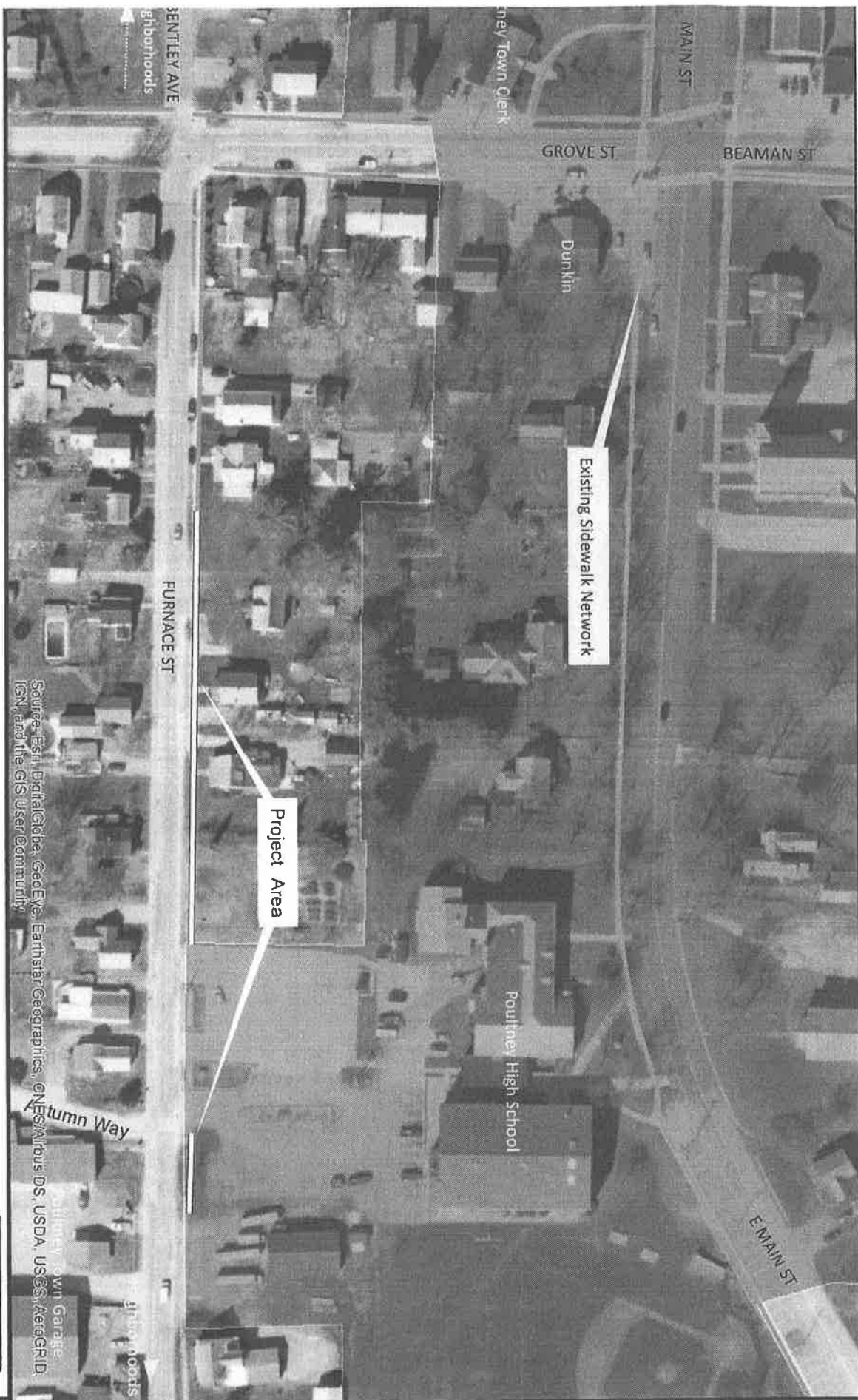
The Contractor, prior to being awarded a contract, shall apply for registration with the Vermont Secretary of State's Office to do business in the State of Vermont, if not already so registered. The registration form may be obtained from the Vermont Secretary of State, 128 State Street Montpelier, VT 05633-1101, PH: 802-828-2363, Toll-free: 800-439-8683; Vermont Relay Service – 711; web site: <https://www.vtsosonline.com/online>.

The contract will not be executed until the Contractor is registered with the Secretary of State's Office.

Any decision of the Village Board of Trustees is final.

Prior to beginning any work, the Contractor shall obtain Insurance Coverage in accordance with the requirements outlined in Section III of this Request. The certificate of insurance coverage shall be documented on forms acceptable to the Village.

ATTACHMENT A - Invitation to Bid
Furnace Street Sidewalk Construction Project



Poultney Village School Sidewalk Project

1 inch = 118.78 feet



Legend

Project Area

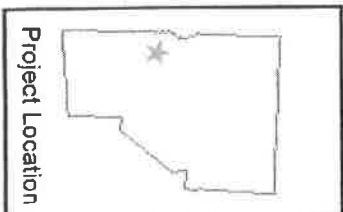
Existing Sidewalks

Poultney Downtown Designation

Map Date: June 27, 2019



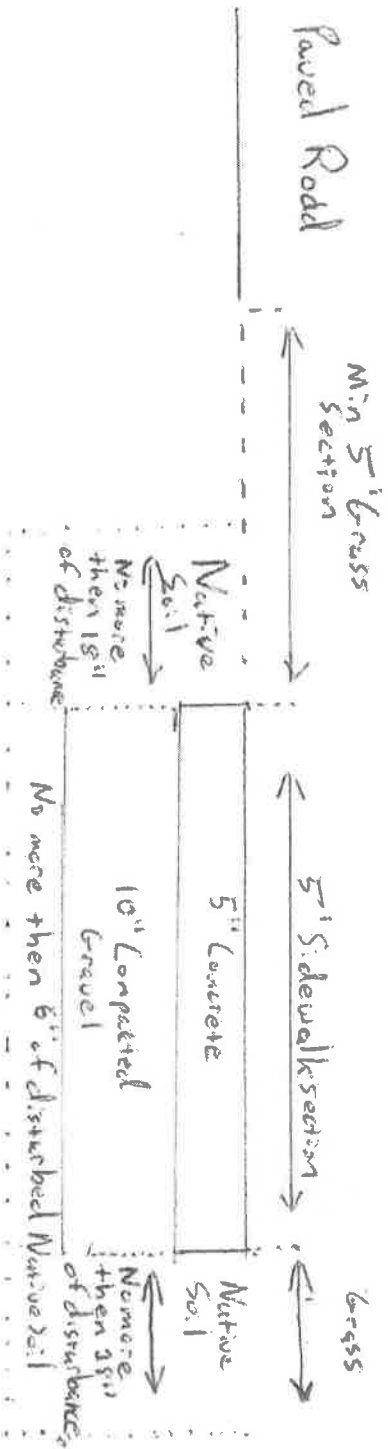
Document Name: dp map 2019



Project Location

Poultney SP BP19627

Example Sidewalk Typical Cross Section



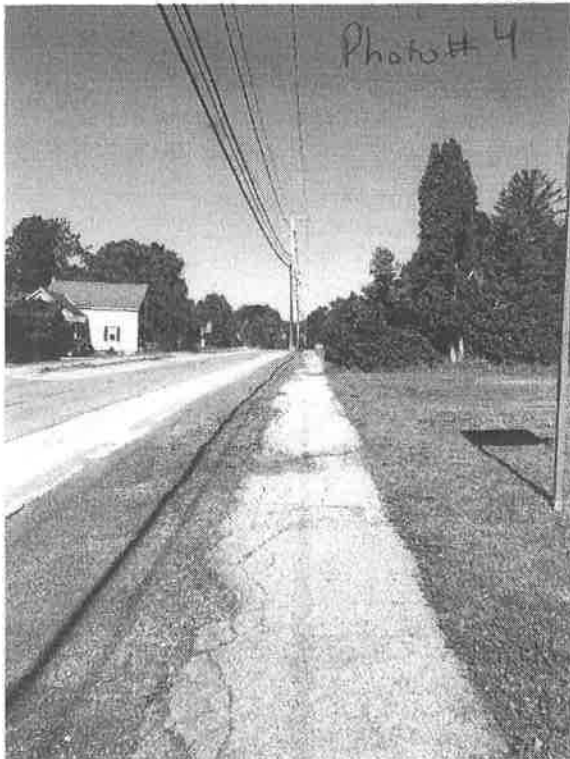
Not to Scale

Google Maps Poulney ST BP19(27) Project Map for Title 22 Historic Review

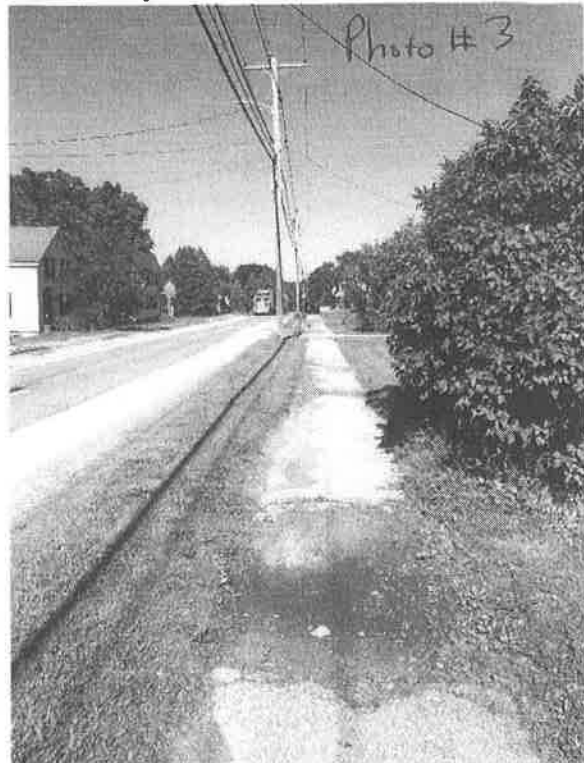


This map shows photo locations from attached pages.

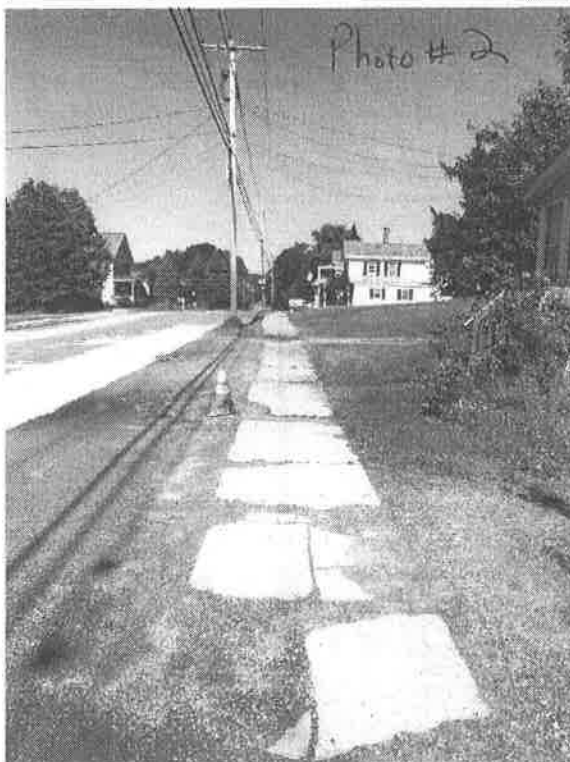
Poultney Village School Sidewalk Project



Existing asphalt sidewalk (Furnace St - west bound) from Poultney High School Parking.



Deteriorated sidewalk (west bound) with large sections of missing asphalt.



Deteriorated sidewalk (west bound) with large sections of destroyed cement.



End of proposed sidewalk (west bound) tie into upgraded existing sidewalk network.

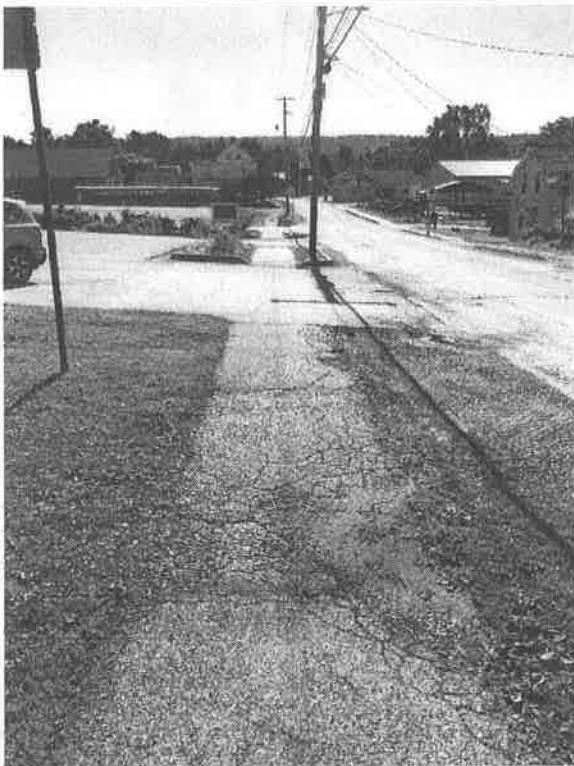
Poultney Village School Sidewalk Project



Small section of deteriorated asphalt/cement sidewalk (Furnace St – east bound).



Upgraded sidewalk/rain garden between proposed project area(s).



Sidewalk entering Poultney High School Parking Lot (east bound).

← Photo looking east from Photo #4 towards Photo 5 and 6